



Regular Meeting Minutes  
Robla School District Governing Board  
October 18, 2018 at 5:30 P.M.  
Boardroom, 5200 Marysville Blvd., Sacramento, California

**Call to Order** Trustee Barnes called the meeting to order at 5:30 p.m. Present: Ken Barnes (Presiding), Craig DeLuz and Nuvia Cardona. Absent: Dennis Boyd and Kim Howard. Also present: Superintendent Ruben Reyes. Trustee Barnes led those in attendance in the Pledge of Allegiance.

**Closed Session** Having received no requests for public comment, the Board met in closed session to discuss the following: Public Employee Performance Evaluation: Superintendent; Public Employment – Titles: Secretarial Assistant, Instructional Assistant and Food Service Assistant; and Conference with Labor Negotiators - Agency Designated Representative: R. Reyes; Employee Organizations: RTA, CSEA.

**Open Session** The Board came out of Closed Session at 6:30 p.m. Trustee Barnes led all present in the Pledge of Allegiance. Mr. Barnes announced that no action was taken in closed session. It was moved/seconded (DeLuz/Cardona) to adopt the agenda as published. Motion carried. (Ayes: Barnes, DeLuz, Cardona; Absent: Boyd, Howard)

**Communications** Trustee Barnes acknowledged that any written communications to the Board had been distributed. There was no public comment.

**Reports** Superintendent Reyes announced that the Employee Recognition program was developed in collaboration with RTA and CSEA leadership and our Chief of Personnel. The Chief of Personnel, Nichol Sullivan, announced that personnel being recognized this month are: EL Specialists, Food Service staff and 3rd grade teachers. She read a few of the accolades then distributed certificates of appreciation to those being recognized.

There was no report from Robla Park Community Association, the Employee Associations (CSEA and RTA) or Robla Education Foundation.

Superintendent Reyes reported on the following: (1) Classroom Observations: he said administrators are visiting two schools each month for observations and will return every three months; (2) CSBA Agenda Online: he reminded the board members that we have arranged training for them in this web-based board agenda and meeting service on November 6 at 4 PM.

Trustees DeLuz and Cardona had nothing to report. Trustee Barnes reported that he attended the CLSBA Unity Conference in early October and that he has uploaded his notes and handouts from the conference to the Board Agenda folder in Google Drive. He cited some highlights from the conference such as ensuring that emergency contact cards list at least two contacts and offering to parents the option of completing an affidavit of age when enrolling their children. Trustee Barnes said it would helpful to have a FAQ sheet about our ADA and programs when attending events.

**Presentation** Facilities: Emilio Flores of CFW stated that the contractor at Taylor Street has finished the pad for the modular building and that modernization in existing classrooms is proceeding. He stated that there is still some cleanup work taking place at Main Avenue School. He mentioned that if Measure H passes, the design of Bell Avenue will include a new classroom building and Robla School will receive new construction.

Quarterly Marketing Report: Heather McGowan of Soundingboard Marketing and Communications reviewed accomplishments including the 30 second

  
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district promo, the launch of new district and school e-newsletters and increased social media posts, engagement and followers. She said the focus now is growing Robla's communication bench then she reviewed key priorities.

CSC/PBIS/Bullying Prevention: Sandy Graham, Director of Special Education and Student Support Services, introduced our CSCs who provide PBIS services: Vern Ahnin (Bell, Main), Linda Hale (Robla/Taylor) and Anjam Khan (Glenwood/DO-English Learners). She stated that PBIS started in 2014 and that this year the focus is integrating these strategies into MTSS - Multi-Tiered System of Support. Linda Hale reviewed the implementation timeline of PBIS into MTSS, explained how CSCs implement school-wide PBIS, shared behavior expectations and a graph of PBIS Tiered Fidelity inventory. She announced that all schools have received Silver state recognition with Robla receiving Gold state recognition. She highlighted Robla School's attendance program and the Stop, Walk and Talk Program at Taylor Street School. Anjam Khan discussed PBIS coaching, staff and student supports at schools, reviewed what is happening at Glenwood Elementary School, how PBIS transcends to partnerships and reviewed Office Discipline Referral data. He concluded by sharing photos of PBIS in action at Glenwood School. Vern Ahnin reviewed PBIS initiatives at Bell Avenue School including community partnerships, student engagement and parent involvement and shared some photos of PBIS activities at Bell Avenue. He summarized PBIS initiatives at Main Avenue School and shared photos of PBIS activities. He explained the SWISS (School Wide Information Data System) process and shared a SWIS triangle report, a drill down report and student CICO (check in, check out) report. He finalized his presentation by listing next steps for PBIS.

Teacher Professional Growth Project (TPGP): Crystal Saladin, Peer Facilitator, and Christie Erhart, Director of Preschool, expressed their belief that TPGP is a wonderful opportunity for teachers and administrators to work collaboratively to increase professional growth. Mrs. Erhart began with a history lesson of the project then explained the terminology and the three different parts of the system - Review Cycle, Advisory and Peer Assistance and Review (PAR). She outlined the multi-dimensional approach of the system, gave an overview of the review cycle and listed all the meetings involved during a school year to complete this process. Mrs. Saladin showed the dashboard of our online system called Frontline where all the forms for the process are located. She displayed a summary of SOAR Teaching Frames from which the design team created a rubric that the facilitator will cite evidence from to support the score given. She showed a sample growth matrix that is the end of the review cycle wherein the facilitator provides the practitioner with a rating in three areas. She listed the variety of teaching positions of staff who volunteered to participate this and last year, indicating a good sampling of our teachers. She concluded by sharing feedback received from pilot participants.

Williams Act Quarterly Report: Superintendent Reyes reported that we received no complaints related to sufficiency of textbooks, emergency school facilities issues or vacancy or misassignment of teachers.

#### Consent Agenda

It was moved/seconded (Barnes/DeLuz) to approve the consent agenda below. Motion carried. (Ayes: Barnes, DeLuz, Cardona; Absent: Boyd, Howard)

- Adopt minutes of September 13, 2018 and September 27, 2018 regular meetings
- Ratify warrants for April 2018 through August 2018
- Personnel Report #19-03 as revised

  
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Requests

Trustee Barnes requested a district FAQ sheet.

Adjournment

There being no further business to conduct, Trustee Barnes adjourned the meeting at 8:24 p.m.



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